



2309 Rio Grande, Austin TX 78705 | 512-542-0050 O 512-323-2855 F
www.activeaustinmgmt.com

CREDIT CARD AUTHORIZATION FORM

* FAILURE TO PROVIDE ALL REQUESTED INFORMATION IN FULL WILL DELAY OR TERMINATE PROCESSING.

AUTHORIZATION AGREEMENT

By signing below, I hereby authorize **Active Property Management** to initiate a credit card charge in the amount of \$ _____.

** Rent payment can be made at www.austinactivemgmt.com or by mail to 2309 Rio Grande Austin TX 78705. Please note that an administration fee of \$45 will be charged for rent payments under \$1000, and \$90 for rent payments \$1001 to \$2000. This fee may be waived if payment is made by check, or money order on or before the due date. **

My payment is for _____ (full name), and he / she is / will be a tenant at _____ (full address).

My payment should be applied towards (e.g., rent, holding deposit, pet deposit, late fees, NSF fee, damages, etc):

Further, I agree to not hold **Active Property Management** responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution.

I understand that this agreement is for a one time payment only and will not be setup on a monthly revolving basis.

ACCOUNT INFORMATION

Full Name of Resident:			
Type of Credit Card:			Exp Date: _____
Credit Card Number:			CVV2 Code: _____
Billing Address:	_____		
	Street Address	City	State Zip Code

SIGNATURE

Authorized Signature (Primary):			Date:	_____
Cardholder's Telephone #:				